

# Calgary Nepalese Community Association

## **Election for the new Executive Committee and the Directors of the Association**

Date: Saturday, April 8, 2016

Time: 5:30 pm-10:30 pm

Venue: Greek Community Association Hall (Hellenic),

1 Tamarac Crescent SW, Calgary, AB T3C 3B7

**NOTE:** As the proposed Amendments to the CNCA Bylaws have to be approved by the concerned authority in the Canadian government to be effective, **the current election will be held based on the existing Bylaws of the Association.**

(Please refer to the Bylaws of the Nepalese Community Association (Amended 2007) and the Amendments made in 2011 ([www.calgarynepalese.ca/Bylaws/CNCA\\_Bylaws\\_updated.pdf](http://www.calgarynepalese.ca/Bylaws/CNCA_Bylaws_updated.pdf)) and ([www.calgarynepalese.ca/Bylaws/CNCA\\_Bylaws\\_Amendmen\\_2011.PDF](http://www.calgarynepalese.ca/Bylaws/CNCA_Bylaws_Amendmen_2011.PDF)) for details about the election rules).

### **The following are some excerpts related to the election:**

Clause 3.1 (1) Executive Committee shall be elected.

(2) Group of Directors- Directors can be elected or nominated.

(1) President

(2) Vice-President

(3) General Secretary

(4) Treasurer

(5) Social Program Coordinator

### **3.3 Directors**

(h) The six directors will be assigned the following roles:

1. Director of Fund Raising, Projects and Out-Reaching;
2. Director of Social and Recreational Programs or Events;
3. Director of Member Welfare and Help to New Arrivals;
4. Director of Children, Youth and Parental Education & Awareness;
5. Director of Information, Publication and Association Promotion;

6. Director of Community Awareness and Emergency Management.

Clause 5. **ELECTION**

5.1 Eligibility for candidacy

(a) To be eligible to stand for the President of the Association, a person must have been on other Executive Committee positions at least six months, namely, Vice-President, General Secretary, Treasurer or Social Program Coordinator.

(b) To be eligible to stand for positions in the executive committee, a person must have been the member of the Association for at least six months.

(c) To be eligible to stand for position of the director, a person must have been a member of the Association prior to call for the election process.

5.2 Election of the executive committee

(a) There shall be annual election held for each position of the executive committee.

(b) For the maximum participation of the members in the Association, new members will be encouraged to stand for the Executive Committee positions each year.

(c) A member shall not hold the same position for more than two consecutive years.

(d) The Executive Committee shall not have two or more committee members from the same family.

5.3 Election of Directors

(a) A director can be nominated or elected.

(b) The term of each nominated or elected director will be one year.

(c) A director can be nominated by members representing 16% of the total members. Such nomination must be signed and accepted by the person in the annual meeting.

(d) Members opting to nominate a director will forfeit the right to vote in the election of the remaining Directors.

(e) If the number of Directors nominated is less than six, the position of remaining Directors will be filled through election by remaining members who have not exercised their option to nominate a director.

(f) A member can not continue to be a director for more than 3 consecutive years, not including the time acted as a substitute for other elected or nominated director who has left the Association.

#### 5.4 Notice of Election

(a) The members must be notified of the annual general election at least one month in advance.

(b) Such notice can be given either through e-mail or in person or through telephone.

(c) Notice can also be given through regular post; however, the letters of notice must be posted at least 5 weeks in advance.

#### 5.5 Method of election and voting

(a) Notice of election must be served to members at least one month in advance.

(b) The meeting of Executive Board should form an election committee.

(c) A member should nominate a candidate for a designated position and the nomination should be endorsed by one more member. Such nomination should be forwarded to the election committee. Such notice can be written or through e-mail. The candidate must notify his acceptance to the election committee.

(d) Any member who is standing for a position must be present during the time of election and accept the nomination publicly during general body meeting.

(e) If there are more candidates for a particular position, there shall be voting for that position.

(f) Voting for electing Executive Committee members or directors shall be confidential and by means of ballot papers.

(g) Each regular member shall be entitled to one (1) vote and he/she must be personally present at the election (General Meeting) to exercise his/her vote. Proxy vote will not be allowed.

(h) There shall be separate ballot papers for electing Executive Committee members and Directors.

(i) In the situation when there are more than two candidates for a position and if anyone fails to earn less than 50% of the vote, there shall be re-election among top two candidates only (so that the final elected member will have support of more than 50% of the members).

(k) After the election, in the absence of fulfillment of any position of the Executive Committee except the president, the president shall designate the responsibility to other Executive Board members until such time that Executive Board will find another willing CNCA member for that position.